

Mid Hudson Chapter Superintendents Of School Buildings and Grounds

March 5, 2010

Dear Vendor,

The Mid-Hudson Chapter of the New York State Association of School Buildings and Grounds invites you to our 26th Annual Staff Enrichment Day on June 29, 2010 (Tuesday) at the Newburgh Free Academy. Your host this year is Andy Velez, Director of Facilities of Newburgh Enlarged City School District. The Newburgh Free Academy is located at 201 Fullerton Avenue, Newburgh, NY 12550 and is an air conditioned facility. This workshop is for the professional development of our operations and maintenance staff. It is also an excellent opportunity for vendors to display their products and explain how they are properly used. If your business depends on schools, you should know that the Mid-Hudson Chapter of the SBGA is comprised of members from Orange, Dutchess, Ulster, and Sullivan County School Districts. As a result, there are normally between 500 and 800 employees from over 30 districts in attendance.

You are cordially invited to set up a display booth (10 ft x 10 ft max. per space) for the registration fee of \$175.00. This fee entitles you to lunch and an Associate Membership to the local chapter for one year, provided you are currently a member of the State Association. You will be limited to brochures, handouts, supply samples, and small pieces of equipment, devices, etc. Large pieces of equipment are prohibited.

Program directories are provided to each participant attending the workshop. Whether you display or not, it would be most beneficial to advertise in this directory. Full page is \$150.00, half a page is \$100.00. SPECIAL OFFER: a displaying vendor who also takes a full page ad receives a discount of \$50.00. Advertisers must supply a business card, logo, letterhead, or setup for printing via mail or e-mail (jpeg). Deadline for advertisement is May 5, 2010.

Please contact me if you have any questions: (845)355-5229. E-mail: kellysbga@frontiernet.net. Your participation will ensure a successful program for the benefit of all.

Please visit the Chapter's website: <http://www.russitano.com/MHSBGA/index.html>

Sincerely,

Kelly Pascoe
Staff Enrichment Day Event Manager/Coordinator

w/attachment

"It Takes a Professional"

State Officers

CHRIS OUDERKIRK, CDF
President
Sandy Creek CSD

BILL BLOSSER, CDF
First Vice President
Monroe Woodbury CSD

BRIAN BENTLEY, CDF
Second Vice President
Greater Southern Tier BOCES

CLAUDE WRIGHT
Third Vice President
Hadley-Luzerne CSD

PETER RIGGI, CDF
Treasurer
BOCES, WSWHE

JOSEPH HAMMOND, CDF
Past-President
Liverpool CSD

JOE VAN DE LOO
Executive Director
NYS SBGA

WILLIAM CHESSER, CDF
State Director
Wallkill CSD

Mid-Hudson Chapter Officers

ANTHONY CRANDALL
President
Hyde Park CSD
Tel: 845-229-4064
Fax: 845-229-4033

RICH CORRIGAN
Vice President/Secretary
Chester UFSD
Tel: 845-469-2231
Fax: 845-469-2377

PETER WILCOX
Treasurer
Middletown Enlarged City
School District
Tel: (845) 326-1137
Fax: (845) 326-1221

26th Annual Staff Enrichment Day
"It Takes a Professional"

Date: Tuesday, June 29, 2010 **Display Hours:** 7:30 a.m. to 8:30 a.m.
9:00 a.m. to 1:30 p.m.
(exclusive of lunch)

Location: Newburgh Free Academy **Coordinator:** Kelly Pascoe
201 Fullerton Avenue
Newburgh, NY 12550 (845) 355-5229
kellysbga@frontiernet.net

Firm: _____
Contact: _____
Address: _____

Telephone: () **Fax:** ()
Product: _____
E-mail: _____

Package A: Display Vendor Display Table \$175.00(includes one display table + meal tickets) Provide names of persons attending Trade Show: _____ _____	\$ _____
Do you require electricity? YES / NO Total package A	\$ _____

Package B: Advertisement Use Last Year's Ad?: YES/ NO Full Page Ad, approx 7" H x 4 1/2" W (\$150.00) Half-Page Ad, approx 3 1/2" H x 4 1/2" W (\$100.00) Total package B <i>When purchasing an ad for Directory also send a logo, business card, letterhead or statement you wish to have printed. Please email this as a jpeg to: kellysbga@frontiernet.net</i>	\$ _____ \$ _____ \$ _____
--	----------------------------------

Discount C If Displaying and Full Page Ad taken, Deduct \$50.00 Total deduction C	\$ < _____ >
--	--------------

TOTAL AMOUNT ENCLOSED: ADD A, B, DEDUCT C:	\$ _____
---	-----------------

Make all checks payable to **Mid Hudson Chapter Superintendents of School Buildings and Grounds (SB&G)** and return with this form by May 5, 2010 to: Kelly Pascoe, PO Box 141, Westtown, NY 10998.

For SBG use only: Name: _____ District: _____
